



Alex Vazquez

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“Strong IT leadership with a reputation for strategy development.”

Professional Experience

The Brothers That Just Do Gutters Arlington, NY

IT Manager

October 2021– Present

- Manage the IT department of a franchisor with over 140 locations and 1100 users nationwide.
- Support franchisors computers and network equipment for 60 in person users and 30 remote users.
- Provide remote support for franchisee software used for learning management, email, and sales.
- Evaluate new software purchases to be used by franchisor and/or franchisee.
- Implement software migration schedules to ensure target dates are met and kept.
- Maintain VOIP phone system used by call center and franchisee office staff nationwide.
- Work with accounting department quarterly to build and abide by a technology budget.
- Coordinate with the equipment vendor to forecast price changes to remain in budget yearly while getting new equipment as needed.
- Lead an IT team by working alongside them daily to ensure that all franchisee needs are met.

Arlington Central School District LaGrange, NY

Microcomputer Technician

March 2021 – October 2021

- Maintained and repaired over 3000 Chrome OS based devices.
- Provided IT support for multiple cloud-based infrastructures and systems.
- Worked with IT team to complete projects for individual schools and larger projects covering the entire district.
- Used Microsoft Office Suite, Microsoft System Center Configuration Manager, Active Directory Users and Computers, Windows 10, Mac OS, iOS, Chrome OS
- Worked with teachers and staff to resolve or replace any in classroom equipment issues.

Clancy Relocation & Logistics Patterson, NY

IT Coordinator/Project Manager

July 2019 – July 2020

- Managed commercial office moves and technology relocation within new or existing construction
- Completed on-site and off-site disconnection and reconnection of servers and workstations
- Discussed and revised job scopes with customers as move dates approached
- Verified billing with finance department to confirm any supplementary changes were added

Armstrong Relocation Durham, NC

Relocation Coordinator

January 2016 – July 2019

- Conducted commercial move coordination
- Revised and approve invoices before forwarding to clients to remit payment
- Coordinated residential household moves for customers
- Developed and implemented a Survey Schedule to increase productivity and client support
- Assisted President/CEO with strategic planning to update IT processes to gain a competitive edge in the relocation industry

Mobile Medics Greenville, NC

Repair Technician

January 2015 – January 2016

- Soldered components on and off circuit boards for video game consoles, cell phones, tablets, computers, televisions, and smart home equipment
- Replaced glass and digitizers on smart phones and tablets
- Tracked orders and sales using an in-house developed point-of-sale system

Education and Certifications

Dutchess Community College Poughkeepsie, NY

Associates of Architectural Science

Associates of Visual Arts

2006-2008, 2010-2012

Additional Skills

- Web design/optimization utilizing HTML, XML, CSS and Java Script. (scan QR code containing samples and additional information)